

Department of Public Works

Development Review Division

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SUBMITTAL GUIDELINES

| TECHNICAL STUDIES | | |
|--|----------------------|-----------------------|
| Acreage | Initial & 1 Addendum | Any Subsequent Review |
| Up to 5 Acres | \$750 | \$400 |
| Over 5 Acres & up to 40 Acres | \$2,000 | \$400 |
| Over 40 Acres & up to 320 Acres | \$4,000 | \$400 |
| Over 320 Acres | \$6,000 | \$400 |
| (Queuing Analysis, 3-Point Turn, Traffic Mitigation, Traffic Impact Analysis) | \$750 | Title 30.80.070 |

DRAINAGE STUDY

New submittals require two copies of the study (bound), Standard Form 1 (with both copies wet stamped and signed), Study Submittal Sheet, and the appropriate fees from the table above.

Each subsequent review must be submitted with the Study Submittal Sheet, Standard Form 1 (with both copies wet stamped and signed), redlines from previous review, and the appropriate fee from the table above.

Structural calculations may be submitted concurrently with the drainage study or the drainage study may be conditionally approved without structural approval. In either case structural review will require an additional \$750 (per/660-lft) submittal fee and a current geotechnical report. Improvement plans will not be accepted for review until the drainage and structural calculations and plans are approved and the civil plans and details match the approved drainage and structural plans.

TRAFFIC STUDY (Includes, but not limited to, Queuing Analysis, 3-Point Turn, Traffic Mitigation, Traffic Impact Analysis)

New submittal requires two copies of the study, wet-stamped and signed, Study Submittal Sheet, and the appropriate fees from the table above.

Each subsequent review (correction) must be submitted with the Study Submittal Sheet and the appropriate fees from the table above.

TECHNICAL STUDY UPDATE (update to a previously approved study)

Submittal and fee requirements are the same as above. Copies of the drainage study approval letter, approved plans of study to be updated <u>redlined</u> to show proposed changes, and current FIRM need to be included.

SOILS REPORT (If applicable.)

New soils report submittals require 2 copies of the report with the Study Submittal Sheet and appropriate fee from the table above. It is required to be submitted concurrently with the improvement plan submittal.

Each subsequent review (corrections) must be submitted with the Study Submittal Sheet and the appropriate fee from the table above.

IMPROVEMENT PLANS (SUBDIVISION, COMMERCIAL, PARCEL MAP)

New submittals require 3 copies of the plans, bond estimate, 1 copy of each of the traffic study acceptance and redline letter and/or drainage/structural study approval letter and drainage study/structural approved redlines, Submittal sheet, and a check for the plan check fees of \$300 (minimum) or 1.20% of the estimated construction cost, whichever is greater. Soils report is required to be submitted concurrently with the improvement plan submittal.

Each subsequent review (corrections) must be submitted with the Submittal Sheet. The submittal must include <u>all</u> previous plan check redlines, drainage/structural study approved redlines, bond estimate until approved and one clean blue line copy or mylar. Mylars can only be submitted when requested by Plan Checker.